



BINGHAM UNIVERSITY

KM 26, ABUJA-KEFFI EXPRESSWAY,
KODAPE, KARU
NASARAWA STATE

OFFICE OF THE REGISTRAR

Bingham University Karu, hereby invites reputable and interested caterers to bid for the provision of catering services to the University Community through the operation of its cafeteria.

(A) The Cafeteria

The Cafeteria is composed of a large eating hall with four adjoining catering areas and two other smaller cafeterias. The size of the large eating hall is 925m². The large eating area is zoned into 4 sections so that each catering area will have its own eating area. The Catering areas are composed of:

1. Serving area - 21m²
2. Kitchen area - 42m²
3. Dining area - 215m²
4. Service facilities

(B) Scope of Works

The Caterer is expected to take possession of one of the allotted catering areas and;

1. Furnish the kitchen and service area with standard furniture as would be specified.
2. Furnish their zoned eating area with standard furniture as would be specified.

(C) Requirements

Completed bids must be accompanied with the following documents:

1. Application of interest to the office of the Registrar.
2. Company profile with Curriculum Vitae of staff.
3. Evidence of work experience in the Catering industry.
4. Evidence of Financial capability to execute the project by submission of reference letter from a reputable bank in Nigeria.

(D) Collection of Bid Documents

A complete set of the following documents listed below will be made available to prospective caterers upon the presentation of evidence of payment of a non-refundable fee of **N20, 000.00** (Twenty Thousand Naira).

1. Bid form
2. Furniture schedule for the kitchen, serving and eating area.

Prospective Bidders would submit;

- a. Technical requirements (c) above
- b. Financial bid
- c. Furniture schedule for kitchen, serving and eating area.

(E) Submission of Bids

Prospective bids must be submitted in English and signed by an official authorised by the bidder. Expression of Interest (EOI) 1 original and 10 copies must be submitted in sealed envelope and clearly marked EOI for University Cafeteria. The reverse side of the envelopes should have name and address of the bidder.

Prospective bids are to be addressed to the Registrar and delivered not later than 12:00 noon on Friday, 15th November, 2019 to the office of the Registrar, Bingham University, Karu, Nasarawa State.

Signed:
Mrs. E. J. Dyaji,
REGISTRAR

BID FORM

SCHEDULE FOR FURNITURE AND EQUIPMENT

S/N	ITEM	SPECIFICATION
1	Kitchen cabinets	Cabinets constructed with High density Fibre (HDF) board with hydraulic cabinet hinges overlaid with Granite table top.
2	Serving area cabinets	Cabinets constructed with High density Fibre (HDF) board with hydraulic cabinet hinges overlaid with Granite table top.
3	Extractor hood (Verrocchio hood)	Galvanised Steel extractor hood
4	Burner	5 surface burner (Maxi)
5	Kitchen sink	Double bowl Kitchen sink
6	Mixer tap	Mixer tap
7	Tables	Alternative 1: 1200mm x 850mm High density Fibre (HDF) table top mounted on steel frame stand.
8	Chairs	Alternative 1: Steel frame chair overlaid with padded fabric.